During a regularly scheduled staff meeting, the stewardship leader(s) is encouraged to ask all clinical staff which of the components of the AHRQ Toolkit To Improve Antibiotic Use in Ambulatory Care related to acute bronchitis have been reviewed. It is recommended that all clinical staff review at least one of the following: the audio presentation, the slide set with accompanying facilitator guide, or the clinician one-page document. Remind staff that even if they have not had a chance to review the material, that they should still do so. Also, remind staff how they can access the AHRQ Toolkit To Improve Antibiotic Use in Ambulatory Care content.

 Acute Bronchitis: Discussion Guide 

During the same meeting the stewardship leader(s) should generate conversation among staff members to determine how the practice can collectively improve the diagnosis and management of Acute Bronchitis in their patients. Consider taking minutes and distributing them after the meeting to remind everyone present (and those not present) what was decided. Finally, it is also recommended to discuss progress on implementation of previous stewardship activities that the group is engaging in.

Suggested questions include the following:

1. How can the practice support clinicians in consistently avoiding prescribing antibiotics for acute bronchitis?
2. What information will the practice provide for patients with an acute bronchitis diagnosis? How will the information/handouts be integrated into our workflow?
3. How will the practice track data on acute bronchitis and antibiotic prescribing?
4. What symptomatic treatment will the practice recommend for patients with acute bronchitis?

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