COOPERATIVE CONTEXT ASSESSMENT INFORMATION

What is the importance of context?
Cooperatives' initiatives are taking place in different settings and have a variety of different partners and stakeholders involved. Understanding these projects requires examination of the context in which they arise. This includes paying attention both to factors that affect what happens during the study and considering what others would need to know to transport the work elsewhere. Identifying these factors will help future investigators and implementers understand what affected the reach, relevance, implementation, outcomes and generalizability of these projects to allow others to make sense of what happened, for what reason, and in what situation.

What has been done so far?
Based on previous work in the field, the ESCALATES qualitative team developed the attached questions adapted from Annals of Family Medicine May/June 2013; 11 (Supplement 1) to elicit Cooperative team members' knowledge about aspects of context, including external explanatory factors, impacting their project. As some of you may recall, ESCALATES led the breakout session, "Contextual Factors Relevant for Understanding and Transporting Experiences from EvidenceNOW" at the 2016 AHRQ Annual Meeting. David Meyers, along with the TAC, found the work important for the national evaluation as well as the grantees and encouraged the collection of this information from each Cooperative at multiple time points. With Cooperative team member feedback ESCALATES reformatted the table shared in the breakout into questions, which are presented below.

What am I supposed to do?
We ask Cooperative team members to think about how the various levels listed impacted your team's <u>recruitment efforts</u>, and then what factors it would be helpful to know about and understand if a new location (e.g. Iowa) were going to try and replicate the work your Cooperative has done to date with regard to recruitment. The last row is called "Other," please feel free to go beyond the levels provided if there is something that impacted recruitment that is not captured in the levels. After you have answered the questions, please return to Leah Gordon on the ESCALATES team by July 22nd.

Who is supposed to fill this out?
ESCALATES encourages a group process to answer the questions below to include varied perspectives from different members and roles in your team. It would be helpful to have some people who worked on the ground recruiting and some people who have insight into the larger landscape in the region. Please include the names of those who worked on answering the questions along with their roles below.

What can I expect from ESCALATES next?
It is important to assess context at multiple phases of the project from multiple stakeholders. Therefore, ESCALATES will be contacting you again at 2-3 future time points to ask your team for input in answering these questions on additional topics (e.g., intervention) as your project progresses. Additionally, you can expect a summary of Cross-Cooperative contextual factors related to recruitment.

What is the benefit of doing this?
The ESCALATES team will also use this information to compare and contrast across Cooperative projects and to inform what others need to know to transport efforts to other settings. We will also use this information to help guide site visit planning. We plan to report relevant contextual factors and how they affected important processes and outcomes.

If you or members of your team have questions, please do not hesitate to contact us. **THANK YOU** for your timely response and on-going collaboration.

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COOPERATIVE CONTEXT ASSESSMENT

We ask that you answer two questions **"What are the factors that affected recruitment?"** and **"What would others need to know about your recruitment experience to transport or replicate it in their region?"** for each of the levels shown below. If a level is not applicable, please indicate that it's not applicable. Please complete the following and return it to Leah Gordon by July 22nd 2016.

Contributors
Who contributed in answering these questions? (Please list names and roles)
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-
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Public Policy (national, State, local)
(a) What are the public policy factors that affected recruitment?

(b) What would others need to know about your recruitment experience from a public policy perspective to transport or replicate it in their region?

Community
(a) What are the community factors that affected recruitment?

(b) What would others need to know about your recruitment experience from a community perspective to transport or replicate it in their region?

Health Care System
(a) What are the health care system factors that affected recruitment?

(b) What would others need to know about your recruitment experience from a health care system perspective to transport or replicate it in their region?

Practice Expectations
(a) What are the practice expectations that affected recruitment?

(b) What would others need to know about your recruitment experience from a practice expectation perspective to transport or replicate it in their region?

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Economic Environment

(a) What are the economic environment factors that affected recruitment?

(b) What would others need to know about your recruitment experience from an economic environment perspective to transport or replicate it in their region?

Key Stakeholders or Partner Organizations

(a) What are the key stakeholder or partner organization factors that affected recruitment?

(b) What would others need to know about your recruitment experience from a key stakeholder or partner organization perspective to transport or replicate it in their region?

Historical Factors of Recent Events

(a) What are the historical factors or recent events that affected recruitment?

(b) What would others need to know about your recruitment experience from a historical or recent event perspective to transport or replicate it in their region?

Other

(a) What are the other factors that affected recruitment?

(b) What would others need to know about your recruitment experience from another perspective to transport or replicate it in their region?

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