Investigating A Defect Worksheet

ICU & Non-ICU

| **Top Contributing Factors** | **Interventions To Reduce Risk** | **Who Will Do It and By When** | **Status** |
| --- | --- | --- | --- |
| *Enter contributing factor* | *Enter intervention* | *Enter responsible staff, deadline* | *Enter status* |
| *Enter contributing factor* | *Enter intervention* | *Enter responsible staff, deadline* | *Enter status* |
| *Enter contributing factor* | *Enter intervention* | *Enter responsible staff, deadline* | *Enter status* |
| *Enter contributing factor* | *Enter intervention* | *Enter responsible staff, deadline* | *Enter status* |
| *Enter contributing factor* | *Enter intervention* | *Enter responsible staff, deadline* | *Enter status* |

**Owner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Revision Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**How Can We Reduce the Chance This Will Happen Again?**

**Defect Identified: What is the Defect?**

*Enter defect*

**Reflect: Did Our Interventions Work? What Lessons Were Learned?**

*Enter lessons learned*

**Why Did This Defect Occur? What Are the Top Contributing Factors?**

*Enter contributing factors*

**Key Metric(s): How Do We Identify and Measure the Defect?**

*Enter key metric*